



**KEYSTONE OAKS SCHOOL DISTRICT  
1000 KELTON AVENUE  
PITTSBURGH, PA 15216**

**BOARD OF SCHOOL DIRECTORS**

**BUSINESS/LEGISLATIVE SESSION  
TUESDAY, SEPTEMBER 21, 2021  
7:00 PM**

**KEYSTONE OAKS SCHOOL DISTRICT  
SCHOOL DIRECTORS' CALENDAR OF EVENTS**

**September 21, 2021 – Business/Legislative**

**7:00 PM Meeting**

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Approval of Reports
- Public Comment
- Adjournment

**October 12, 2021 – Work Session**

**7:00 PM Meeting**

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Review of Reports
- Public Comment
- Adjournment



# SUPERINTENDENT'S REPORT

SEPTEMBER 21, 2021

Dr. William P. Stropkaj

## I. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following Professional Development Request:

<b>Dr. William P. Stropkaj</b>	AASA's National Conference on Education	\$5,000.00
<b>Mr. Joseph A. Kubiak</b>	Nashville, Tennessee	(total for both)
	February 16 – 19, 2022	

### For Information Only

Although the total cost for Dr. Stropkaj and Mr. Kubiak to attend the National Conference on Education is \$5,000, the Grable Foundation will be paying \$4,500.00 towards the cost. Total District funds requested is \$500.00.

# PERSONNEL REPORT

SEPTEMBER 21, 2021

Mr. Matthew Cesario, Chairperson

## BOARD ACTION REQUESTED

### I. RETIREMENTS

It is recommended that the Board accept the following retirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Years of Service</u>
Margherita Aaron	Paraprofessional – Dormont	November 1, 2021	9
Judith Copenheaver	Paraprofessional – PCA	October 31, 2021	14
Donda Snell	Paraprofessional – Health Aide	September 24, 2021	11.5

### II. RESIGNATIONS

It is recommended that the Board accept the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Christina DeAngelis	Secretary – High School	October 1, 2021
Sumerlea McGuire	Paraprofessional – PCA	September 10, 2021
Mark Shaffer	Food Service Worker – MS/HS	September 29, 2021
Julia Todd	Fourth Grade – Myrtle	October 4, 2021
Sherri Welsh	Paraprofessional – Aiken	September 17, 2021

### III. APPOINTMENTS

#### 1. Professional Employee

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the employment of the following individuals:

**Amanda Carnes**  
Special Education – Dormont  
Effective: August 25, 2021  
Salary: \$45,500.00 (M, Step 1)

**Desiré Krawchyk**

School Counselor – Myrtle  
Effective: To Be Determined  
Salary: \$50,500.00 (M, Step 6) (pro-rated)

**Lauren Johnson**

Librarian – Aiken and Dormont  
Effective: August 25, 2021  
Salary: \$44,500.00 (B, Step 1)

**Anastasia McGaughey**

Librarian – High School  
Effective: August 25, 2021  
Salary: \$48,500.00 (M, Step 4)

**2. Secretary**

In compliance with the *Keystone Oaks Educational Support Personnel Association 2018-2022*, it is recommended that the Board approve the employment of the following individuals:

**Roseanna Stettler**

Secretary – High School  
Effective: To Be Determined  
Salary: \$35,287.82 (pro-rated)

**Nicole Talbert**

Secretary to the Director of Special Education  
Effective: September 27, 2021  
Salary: \$35,287.82 (pro-rated)

**3. Paraprofessional – Nurses’ Assistant**

In compliance with the *Keystone Oaks Educational Support Personnel Association 2018-2022*, it is recommended that the Board approve the employment of the following individual:

**Kathleen Pietropaulo**

Paraprofessional – Nurses’ Assistant  
Effective: August 30, 2021  
Salary: \$26,013.12 (pro-rated)

**4. Food Service Personnel**

It is recommended that the Board approve the employment of the following Food Service Personnel:

**Christine Mills**

Food Service Worker – Middle School/High School  
Effective: August 27, 2021  
Salary: \$10.28/hour

**Christina Louis-Joseph**

Food Service Worker – Middle School/High School  
Effective: September 20, 2021  
Salary: \$9.78/hour

**Courtney Welch**

Food Service Worker – Middle School/High School  
Effective: August 30, 2021  
Salary: \$10.28/hour

**For Information Only**

This hiring requires the waiver of **Board Policy No. 803: *Nepotism*** by six (6) disinterested Board Members considering the critical staffing need of the position. The minutes of this meeting will reflect that this is a vote to over-ride the *Nepotism Policy*, and also that there were no other qualified/experienced candidates for the position in question.

**5. Long Term Substitutes**

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the employment of the following Long Term Substitutes:

**Stacy Killian**

Special Education – Middle School  
Effective: August 25, 2021  
Salary: \$46,500.00 (M, Step 2)

**Rebecca Mazzarini**

Keystone Oaks Cyber Academy  
Effective: September 10, 2021  
Salary: \$45,500.00 (M, Step 1) (pro-rated)

**Briana Zungli**

Kindergarten – Aiken  
Effective: August 27, 2021  
Salary: \$44,500.00 (B, Step 1) (pro-rated)

**6. Food Service Personnel – Change in Hourly Wage**

It is recommended that the Board approve the change in hourly wage for the following Food Service Personnel retroactive to the start of the 2021/2022 school year:

<u>Name</u>	<u>Hourly Wage</u>
Melanie Kessler	\$12.00

**7. Approval of Activity Stipends**

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the following individuals for the 2021/2022 school year:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
Golf	Assistant	Craig Wetzel	\$2,500.00
Intramurals (Aiken)		Cailin Irvine	\$3,000.00
		Mike Shuck	\$1,500.00
Intramurals (Dormont)		Ed Hanna	\$3,000.00
Intramurals (Myrtle)		Kelly Diven	\$2,250.00
		Kristie Rosgone	\$2,250.00
Intramurals (MS)		Carolyn Manko	\$2,250.00
		Lisa McMahon	\$2,250.00
Musical (Elementary)	Director	Robert Naser	\$5,000.00
	Assistant	Kaitlyn Caron	\$2,500.00
	Assistant	Jennifer Harke	\$2,500.00
Stage Crew		William Eibeck	\$3,000.00

**IV. POOL STAFF PAY RATES**

It is recommended that the Board approve the following pay rates for Pool Staff beginning with the 2021/2022 school year:

Adult Supervising Instructors	\$14.00/hour
Instructors with Water Safety Training	\$10.00/hour
Lifeguards	\$8.25/hour
Safety Instruction Adult Program Supervisor	\$10.00/hour
Student Instructors without Water	\$8.25/hour
Water Aerobics Instructors	\$20.00/hour



**V. FAMILY AND MEDICAL LEAVE**

It is recommended that the Board approve the following individual for Family and Medical Leave:

Employee #1210 – August 25, 2021 to November 17, 2021

**FINANCE REPORT**  
**SEPTEMBER 21, 2021**

Ms. Raeann Lindsey, Chairperson

**BOARD ACTION REQUESTED**

**I. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH AUGUST 31, 2021**

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of August 31, 2021 (Check No. 65056-65268)	\$1,372,910.80
B. Food Service Fund as of August 31, 2021 (Check No. 9577-9581)	\$5,538.75
C. Athletics as of August 31, 2021 (Check No. 3283-3289)	\$7,504.70
D. Capital Reserve as of August 31, 2021 (None)	\$0.00
<b>TOTAL</b>	<b>\$1,385,954.25</b>

**II. CONTRACT EXTENSION FOR NATURAL GAS WITH UGI ENERGY SERVICES**

The Administration recommends that the Board approve the contract extension beginning September 1, 2022 through August 31, 2025 for the natural gas service provided by UGI Energy Services, LLC, at a cost of -\$0.44 per Dth basis.

**For Information Only**

This contract extends the existing agreement for the term September 1, 2019 through August 31, 2022. The new cost is a savings of \$0.05 per Dth.

**FOR INFORMATION ONLY**

**I. EXPENDITURE/REVENUE 2021 – 2022 BUDGET to ACTUAL / PROJECTION**

<b>ACCT</b>	<b>DESCRIPTION</b>	<b>2021-2022 BUDGET TOTAL</b>	<b>2021-2022 2 MONTH AUGUST/ACTUAL</b>	<b>OVER (UNDER) BUDGET</b>
<b>Revenue</b>				
6000	Local Revenue Sources	\$ 31,108,214	\$ 7,600,370	\$ (23,507,844)
7000	State Revenue Sources	\$ 11,886,363	\$ 238,915	\$ (11,647,448)
8000	Federal Revenue Sources	\$ 691,742	\$ 69,083	\$ (622,659)
<b>Total Revenue</b>		<b>\$ 43,686,319</b>	<b>\$ 7,908,368</b>	<b>\$ (35,777,951)</b>
<b>Expenditures</b>				
100	Salaries	\$ 17,908,098	\$ 638,001	\$ 17,270,097
200	Benefits	\$ 11,215,351	\$ 838,872	\$ 10,376,479
300	Professional/Technical Services	\$ 1,805,796	\$ 93,490	\$ 1,712,306
400	Property Services	\$ 1,117,100	\$ 129,959	\$ 987,141
500	Other Services	\$ 5,855,294	\$ 472,719	\$ 5,382,575
600	Supplies/Books	\$ 1,469,483	\$ 468,726	\$ 1,000,757
700	Equipment/Property	\$ 420,929	\$ 412,465	\$ 8,464
800	Other Objects	\$ 347,620	\$ 34,658	\$ 312,962
900	Other Financial Uses	\$ 3,958,000	\$ -	\$ 3,958,000
<b>Total Expenditures</b>		<b>\$ 44,097,671</b>	<b>\$ 3,088,890</b>	<b>\$ 41,008,781</b>
<b>Revenues exceeding Expenditures</b>		<b>\$ (411,352)</b>	<b>\$ 4,819,478</b>	<b>\$ 5,230,830</b>
<b>Other Financing Sources/(Uses)</b>				
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -

**II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF AUGUST 31, 2021**

<b>Bank Account - Status</b>	<b>Middle / High School</b>	<b>Athletics</b>
Cash Balance - 8/1/2021	\$ 75,871.22	\$ 7,515.52
Deposits	\$ 1,208.69	\$ 0.61
Subtotal	\$ 77,079.91	\$ 7,516.13
Expenditures	\$ -	\$ 7,304.70
Cash Balance - 8/31/2021	\$ 77,079.91	\$ 211.43

**III. BANK BALANCES**

**BANK BALANCES PER STATEMENT AS OF AUGUST 31, 2021**

	<b>BALANCE</b>
<b>GENERAL FUND</b>	
FNB BANK	\$ 3,743,014
PAYROLL (pass-thru account)	\$ 8,142
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 211
PLGIT	\$ 5,232,993
FNB MONEY MARKET	\$ 2,151,798
PSDLAF	\$ 162,300
INVEST PROGRAM	\$ 181,725
OTHER POST-EMPLOYMENT BENEFITS	\$ 1,987,822
COMPENSATED ABSENCES	\$ 430,816
	<b>\$ 13,898,821</b>
<b>CAFETERIA FUND</b>	
FNB BANK	\$ 94,053
PLGIT	\$ 287,778
	<b>\$ 381,831</b>
<b>CONSTRUCTION FUND / CAP RESERVE</b>	
FNB BANK	\$ 44,681
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 801
	<b>\$ 45,482</b>
<b>GRAND TOTAL</b>	<b>\$ 14,326,134</b>

# **BUILDINGS & GROUNDS REPORT**

**SEPTEMBER 21, 2021**

**Mr. Santo Raso, Chairperson**

## **I. DUMP TRUCK**

It is recommended that the Board approve Mike Veneziano as the successful bidder for the sale of the 2007 Ford F450 Dump Truck in the amount of \$6,105.00.

# **TRANSPORTATION REPORT**

**SEPTEMBER 21, 2021**

**Mr. Santo Raso, Chairperson**

## **I. TRANSPORTATION PROGRAM**

It is recommended that the Board approve the Transportation Program for the 2021/2022 school year as presented in the Transportation Booklet.